

## Shelburne Curling Club Rental Agreement

110 O'Flynn St, Shelburne, ON L9V 2W9

[rentals@shelburnecurlingclub.ca](mailto:rentals@shelburnecurlingclub.ca)

The Shelburne curling club is happy to welcome the community to utilize our facilities for your upcoming event. Our facilities are well suited to showers, birthday parties, family gatherings, celebrations of life, etc. Our club is a volunteer run organization and our committee of volunteers is excited to help you with your upcoming event.

What we have available for rent (a la carte):

Lounge: Our lounge can hold up to 70 people for a seated function and 90 people in a standing/social setting. The lounge is initially setup with 4 round tables with 8 chairs per table. Additional round and long rectangle tables are available. With this space you will have access to the kitchen counter space, fridge, microwave, and coffee maker. You will be responsible to bring your own plates/cups/cutlery/coffee/tea/milk/serviettes, etc. The club has salt & pepper, coffee filters and sugar only. With this rental you will have access to the fireplace and couch seating area as well.

**Rental fee for the lounge area is \$75 per hour with a two-hour minimum (HST included) up to a maximum of \$375.**

Kitchen: For the full use of the kitchen there is an additional flat fee of \$50 and is applicable if you and your caterer want access to the stoves, plates, cups, utensils, dish sanitizer, etc. You need to provide your own coffee, tea, cream, serviettes, etc.

Bar: The bar is hosted by our Smart Serve certified bartenders for \$25/hr. with a two-hour minimum. For parties with more than 50 guests two bartenders are required.

Bar pricing is at the current club rates, please inquire for more information. If you require a specific alcohol item, we can coordinate this with our bar manager and any extra charges will be made to the renter. No "shots" can be served at functions. Bartenders will serve only one drink per individual at a time and liquor cannot be served in more than a "single" at one time.

**Please note: Due to liquor laws no outside alcohol can be brought into the club. If the renters are found to have alcohol not purchased through the club the event will be shut down and any future rentals for that renter will not be accepted. Bartenders have the right to stop serving alcohol at any time during an event at their discretion.**

Curling Ice Rental: The cost for ice rental is \$65.00 per hour with a two-hour minimum. This includes 4 sheets of ice. A separate ice tech fee of \$75.00 is required as the ice must be prepared prior to play. The club will provide club brooms, grippers & sliders for your rental. No alcoholic beverages are permitted on the ice level. A liability waiver signed by all participants will be required prior to rink entry. An experienced curling instructor is available for \$25.00 per hour as well.

Bonspiel rentals: The club can be rented out for private bonspiels. Fees start at \$650 per day (HST included) which include lounge, kitchen, and bartending. Additional ice maker fees will be required to be paid directly to the ice maker. Please contact [rentals@shelburnecurlingclub.ca](mailto:rentals@shelburnecurlingclub.ca) for the full bonspiel details.

## General Rental Agreement Terms & Conditions

**Payment:** The Shelburne Curling club accepts debit, cash, cheque and e-transfers. No credit cards. Payment must be made in full before the start of your event. If the event runs over the agreed upon time additional fees will be required at the per hour rate. Shelburne curling club members will receive a 15% discount on their lounge and kitchen rental fees (excluding alcohol, bartenders, etc.).

**Decorating and room setup:** The lounge area is setup with four 5-foot round tables with eight chairs around them. Also available are four 4-foot round tables (seat 6) and six 6-foot rectangular tables. Additional chairs flank the room and can be rearranged to your functions needs. The kitchen and lounge need to be restored to their original configuration at the conclusion of the event.

Renters can have access to the facility half an hour prior to the start of their event at no charge. If you require additional time to setup/clean up the fees will be as listed above.

Renters will provide their own table linens, serviettes, coffee, tea, milk, cream, etc. You are welcome to bring decorations to your event, but we ask that you not tape, sticky tack or pin any items to painted walls. Items can be taped to bank of windows or bar counter surface.

**No glitter, decorations with glitter/sparkles or confetti.** Glitter and confetti create problems for our club members and the ice conditions. Renters are responsible for all clean up and garbage created from their event. This includes pickup and sorting of trash, cleaning of countertops, appliance surfaces if used, tabletops, chairs, and a general sweep of the facility. **Garbage must be taken by the renters – there is no dumpster on site.**

Failure to follow decorating or clean up procedures will result in a \$100 cleaning fee for the renting persons.

**Alcohol:** Outside alcohol is not permitted as per liquor licensing. Only our in-house Smart Serve Certified bartenders can be used when the bar is required. We cannot accommodate stag and doe events at this time due to liability constraints.

### **Agreement:**

**I, the undersigned agree that I have read and agree to the rental fees as outlined. Myself and my party will abide by the terms and conditions outlined in this document. I understand that if the facility suffers any damage or requires additional cleaning following my rental, I will be charged an additional damage fee or \$100 cleaning fee.**

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**Renter - Print Name**

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**Renter - Signature**

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**Date**